

THE PARAGONIAN

October 2024



Proudly Canadian

AI

Report Writing, AI Tools,
and Confidentiality:

Know the Risks

While AI Tools for writing and editing may seem helpful for improving spelling, grammar, and sentence structure, we want to remind all employees, especially our security guards, to be extremely cautious when using such platforms. Entering sensitive client or tenant information into a third-party AI System is a violation of our confidentiality policies and could lead to serious security breaches.

Security reports contain critical information that must remain confidential. Using AI sites to generate or edit these reports puts that sensitive data at risk, as it may be stored or processed by external entities beyond our control. This compromises not only the privacy of our clients and tenants, but also the integrity of our reporting process.

We encourage you to manually proofread your reports or consult with a supervisor if you need assistance with writing. Your attention to detail and commitment to confidentiality is essential to maintaining the trust and safety of our clients.

Thank you for your cooperation in keeping our reports secure and professional.





Holiday Season Vacation Time Policy

As you are no doubt aware, the security industry operates 24 hours a day, seven days a week.

Our clients have a right to expect experienced, well-trained officers who are supported by supervision and management. This is especially important during emergencies, i.e. fire, floods, power outages, as well as the Christmas season when the majority of our clients will not only require their normal coverage but may require additional staff for extra security coverage.

For the above reasons, we have implemented the following policy that will apply to all staff members.

Please be advised that we cannot approve any requests for Vacations or Leaves of Absence over the Christmas and New Year's Holiday period. This holiday season any/all requests for vacations or leaves of absence that include days between December 13, 2024, and January 3, 2025 will have to be denied.

We apologize for any inconvenience caused to our employees and/or their family members.

Thank you all for your hard work, understanding, support, and cooperation.





Cops for Cancer

What an incredible day at Square One for the Cops for Cancer event! Our security team showed up in full force, not just with their presence but with their hearts. Four of our brave employees took the plunge and shaved their heads to stand in solidarity with those battling cancer.

Whether on duty or off, our team came together to support this amazing cause, proving once again that our commitment to the community goes beyond the site.

A huge thank you to Oxford for hosting this event alongside Peel Regional Police. Your support and partnership made this day truly special.

A big shoutout to everyone who participated and supported the event. Your generosity and spirit truly made a difference!



Caring and Kindness

Paragon would like to recognize Andre Morrison for his outstanding support at Trent University Durham. When an international student faced challenges with housing and food, Andre went the extra mile to aid and ensure they were taken care of.

It's customer service like this that makes us especially proud.

Andre's kindness and willingness to help others –his remarkable service and generosity are outstanding.



Hand Washing

Hand Hygiene is important as every day we are exposed to germs and bacteria. Below are some examples of instances when it is important to clean your hands;

- Before and after treating a cut or wound
- After using the Washroom
- After touching garbage
- After using shared equipment (Computer keyboards, key sets, phones, etc.)
- After contact with areas that are often touched by others. (Building entrances, elevator buttons, public transit, stairwell handrails, etc.)
- After coughing, sneezing or blowing your nose
- After shaking hands

There are two methods to remove these harmful microorganisms from your hands.

1. The first method is handwashing. This method consists of washing with Soap and Water for at least 20 seconds. This is the best method for heavily soiled hands; however, water and soap may not be readily available.
2. The second method is by hand sanitizing using an Alcohol-Based Hand Rub containing at least 60% Alcohol. This method is best for hands that aren't visibly soiled, especially since it takes less time than handwashing and is more readily available.



Complete the math snake!

$12 + \square = 36$	$\square \div 4 = \square$
$\square \div \square = 4$	$33 \div \square = \square$
$\square \times 6 = \square$	$\square \times \square = \square$
$56 \div \square = \square$	$20 + \square = 11$
$\square \div \square = \square$	$3 \times \square = 13$
$\square \div \square = \square$	$63 - \square = \square$

Congratulations to last month's winner

Angel David Betancur

Send your answer to
newsletter@pplguard.com
by October 20th for your
chance to win \$100.



Scan the
QR code
to see the
answers to
last month's
puzzle!

www.paragonsecurity.ca