# **PARAGONIAN**

December 2025





#### Dear Team,

As we close out another year, I want to express my deepest gratitude to every one of you. Your professionalism, dedication, and calm presence in challenging moments are the reason our clients trust Paragon, and why our reputation continues to grow. You are the frontline of safety in our communities, and your work truly matters.

As we look to the year ahead, I encourage you to keep your training sharp, stay alert, and always put safety first, for yourself, your colleagues, and the people you protect. Our industry is evolving, and new technology is becoming a bigger part of daily operations. I'm proud of how quickly you've adapted, and I invite you to continue embracing these tools to work smarter, safer, and more efficiently.

Thank you for your commitment, integrity, and resilience throughout the year. On behalf of the entire leadership team, I wish you and your families a safe, peaceful holiday season and a bright, successful New Year. We're excited to continue growing with you in 2026.

Kevin Sanjari President, Paragon Security



### Safe Lifting & Holiday Deliveries

The holiday season often brings an extra rush of packages, deliveries, and equipment moving through our sites. With all the added activity, it's especially important to look after your own safety and ensure lifting tasks are handled with care.

Before picking up any box or item, take a moment to assess it. Check the weight, make sure it's stable, and decide whether you need a hand or a piece of equipment like a cart or dolly. There's no need to rush—taking a few seconds up front can prevent strains and injuries.

When lifting, keep the basics in mind: stand close to the load, bend at your knees, keep your back straight, and lift using your legs. Avoid twisting your body while carrying something; instead, turn using your feet. And if something feels too heavy or awkward, asking for help is always the right choice.

Keeping pathways clear is another simple way to keep everyone safe during the busy holiday season. Report clutter, stacked boxes, or blocked walkways so they can be addressed quickly. A tidy space reduces slip and trip hazards and makes moving items much easier for everyone.

Good communication helps too. Coordinate with delivery drivers and building staff so packages end up in the right place—not blocking doors, hallways, or equipment. If something seems unusual or out of place, follow your site's procedures and share the information with your team.

By taking a careful, mindful approach to lifting and handling deliveries, you protect yourself, support your teammates, and help keep operations running smoothly during one of the busiest times of the year.



As temperatures drop and the holiday season approaches, our role as security professionals extends beyond patrols and protection. This time of year can be especially challenging for vulnerable members of our community—people experiencing homelessness, seniors living alone, and individuals facing mentalhealth or financial struggles. Small actions from our team can make a meaningful difference.

During routine shifts, remain attentive to those who may need assistance. If you encounter someone exposed to the cold, disoriented, or in distress, follow established protocols: notify site management when appropriate, contact local outreach services, and prioritize safety for all involved. A respectful approach—offering information about warming centres, shelters, or community resources—can turn a brief interaction into real support.

We also encourage all team members to embrace a spirit of compassion during the holidays. Donating winter clothing, toiletries, or non-perishable food to local charities is an easy way to help. Many Toronto organizations, including community shelters and neighbourhood food programs, rely on seasonal contributions to meet increased demand.

Our commitment to safety doesn't stop at securing properties; it includes fostering a safer, more caring city for everyone. Thank you for continuing to show professionalism, empathy, and vigilance—values that reflect the best of our company and the broader community we serve.



### **Holiday Crowd Management**

The holiday season is one of the busiest—and most enjoyable—times of the year in our facilities. With more visitors, shoppers, and guests moving through our spaces, security teams play an important role in keeping the atmosphere safe, welcoming, and stress-free.

Crowded areas can create challenges, but they also offer great opportunities for positive interactions. Staying visible in key locations helps visitors feel supported and gives you a strong vantage point to spot issues before they develop. A friendly greeting or quick offer of assistance can go a long way in keeping traffic flowing smoothly.

During the holidays, people may be a little more rushed or emotional. Using calm communication, patience, and a collaborative approach helps prevent small frustrations from turning into larger problems. Simple actions—like offering clear directions, helping someone find a lost item, or guiding a line—can ease tension and create a better experience for everyone on site.

It's also important to stay alert for safety concerns such as blocked exits, overcrowded areas, or potential conflicts. Keeping radio communication active and sharing updates with your team ensures support is always close by if needed.

Your presence helps set the tone for the entire environment. By combining situational awareness with friendly customer service, you help create a smooth, enjoyable holiday experience for visitors, tenants, and staff alike.

## Cryptogram

Decode the message below. Each letter stands for a different letter (simple substitution). Punctuation and spaces are correct — only the letters are scrambled.

Submit your answer, name and employee number by December 23rd for your chance to win the \$100 prize draw:

